

**28 APRIL 2000**



**HQ AIR FORCE MATERIAL COMMAND  
FIELD OPERATING AGENCIES (FOA)**

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OPR: HQ AFMC/XPMR (Lois Parson)

Certified by: HQ AFMC/XPM  
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Supersedes AFMCMD 402, 26 August 1999.

Pages: 4

Distribution: F

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This mission directive defines the mission of HQ AFMC FOAs. It does not apply to the Air National Guard or the US Air Force Reserve. This directive implements Air Force Policy Directive 10-1, *Mission Directives*.

**SUMMARY OF REVISION**

This revision changes the title of AFMC Quality and Management Innovation Office (AFMC/QMIO) to AFMC Manpower and Innovation Office (AFMC/MIO).

**1. Mission:**

**1.1. United States Air Force Band of Flight (USAFBF).** Provides musical support for military parades and ceremonies, official protocol functions, troop morale and retention events, recruiting activities, and Air Force and DoD community relations programs that project the Air Force image and promote national heritage. Provides advice, coordination, and policy guidance to the AFMC Commander and staff regarding activities, scheduling, and usage of bands within the command.

**1.2. AFMC Civil Engineer Squadron (AFMC CES).** Provides AFMC design and construction execution direction for military construction (MILCON) to Corps of Engineers and Navy, nonappropriated funds construction, military family housing construction, operations and maintenance construction, and foreign military sales construction. Provides execution and budget-cycle support of AFMC's environmental compliance, conservation, and pollution prevention and restoration programs. Integrates execution of AFMC's pollution prevention weapon system/facility program with focus on accommodating environmental regulatory requirements. Provides the execution direction for the AFMC housing privatization program and competitive sourcing programs. Provides program and project management with base and Air Staff.

**1.3. AFMC Computer Systems Office (AFMC CSO).** Provides C-CS technical services in support of requirements definitions and problem assessment for AFMC customers. With customers, defines, assesses, resolves problems and supports communication and information system needs. Expertise provided includes all communications (voice, data and video), computer systems (including micros), communications and computer security, frequency management, maintenance, multimedia (video teleconferencing), graphics, photo, video, command software standards, configuration control, and ensuring integration and interoperability. Maintains command's currency in computer and information management technology.

**1.4. AFMC Law Office (AFMC LO).** Responsible for acquisition legal advice to all acquisition activities located at Wright-Patterson AFB, including DAC and PEO programs. Consults with SAF/GC in systems acquisition legal issues. Represents the Air Force in contract litigation before the Armed Services Board of Contract Appeals (ASBCA), provides Air Force contracting officers and base legal offices with guidance on contract disputes and assists SAF/GC and the Department of Justice (DOJ) with cases appealed from the ASBCA to the Court of Appeals for the Federal Circuit. Provides advice on procurement integrity, contract fraud and civil remedies, and standards of conduct. Maintains the Air Force patent portfolio, administers the Air Force patent deposit account, determines patentability of Air Force inventions, prosecutes patent applications, administers licensing of Air Force patented inventions, and represents the Air Force in patent infringement cases. Provides legal counsel to AFMC in all aspects of environmental law, including remediation of realty, regulatory and statutory compliance, pollution prevention and release reporting, environmental aspects of government contracting and real estate transfers/Air Force plant divestitures.

**1.5. AFMC Logistics Support Office (AFMC LSO).** Represents the Air Force in the development of Air Force and DoD policies and processes that are disseminated in Air Force, DoD, and joint service publications. Operates AF Shipper Service Liaison Office (SSLO) Program and the Air Force Management and Equipment Evaluation Program (MEEP). Manages assigned programs and provides the environment for continual improvements of products, services and processes associated with the AF materials handling, engineering, packaging, and automatic identification technology, traffic management policy and movement control, and logistics systems implementation. Provides Air Force and DoD corporate planning, policy, resource allocation and advocacy to best meet the mission requirements.

**1.6. AFMC Manpower and Innovation Office (AFMC MIO).** Provides guidance and assistance in the development, application and maintenance of manpower standards. Develops computer-based models for determining, analyzing, and forecasting manpower requirements. Provides manpower standards and models development support to the command mission elements and various functional managers. Provides manpower management guidance on process modeling, analysis, measurement, and improvement. Manages the AFMC Productivity Program.

**1.7. AFMC Operations Office (AFMC OPSO).** Provides leadership, policy, and guidance for command-wide readiness to support contingency operations to include: deliberate, crisis, and exercise planning/execution; installation-level mobility/mobilization planning direction; command and control (C2) system development/sustainment; AFMC command center/battle staff readiness/operations; manpower/personnel support to deployment planning/execution; development/maintenance of all Air Force wartime resupply planning factors, and planning/exercising AFMC's transition from peace to contingency operations, including acquisition, test, technology and depot maintenance acceleration/compression/surge.

**1.8. AFMC Studies and Analyses Office (AFMC SAO).** Develops, manages and executes command studies and analyses program. Quantifies relationship between resource alternatives and weapon system readiness and sustainability. Develops and designs decision support systems that enhance weapon system effectiveness and/or reduce cost. Supports AFMC Business Areas with organic studies and analyses to quantify impact of alternatives and enable process improvements.

**1.9. AFMC Office of Aerospace Studies (AFMC OAS).** Provides technical, analytical, and costing support to the operational commands, AFMC, and HQ USAF in planning, conducting and reviewing cost and operational effectiveness analyses and related studies supporting acquisition decisions. Supports Air Force Space Command (AFSPC) and AFMC product centers with analytical investigations and evaluations of space systems and related issues.

**1.10. Joint Depot Maintenance Analysis Group (JDMAG).** Provides staff support to the Joint Group on Depot Maintenance (JG-DM) for the execution of the JG-DM strategic plans and joint depot maintenance. The current significant missions are: (1) strategic plan execution, (2) depot maintenance interservicing studies and analyses, (3) depot maintenance business planning and evaluation, (4) depot maintenance technology information and exchange, (5) depot maintenance military construction (MILCON) proposal review, and (6) depot maintenance performance metrics developing and tracking.

**2. Command.** The units described in this document are FOAs of Headquarters AFMC and report to headquarters' directorates as reflected in the attached organization chart.

**3. Organization Structure.** The organization structures of the FOAs are according to the Air Force Objective Blueprint, AFI 38-101, *Air Force Organization*, and HQ AFMC/HQ USAF approved variances to the structures.

**3.1. Organization Changes.** Requests to change the organizational structures of the FOAs must be made according to AFI 38-101 and HQ AFMC/XP/XPM policy guidance. Requests must be approved by the appropriate HQ AFMC directorate and submitted, with justification, proposed mission statements and organization charts, to HQ AFMC/XP or XPM for staffing and approval.

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**Attachment 1**  
**ORGANIZATIONAL CHART**

